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February 25, 2021

Director
Office of Child Care
330 C ST SW, 4th Floor
Washington, DC 20201

Dear OCC Director:

This letter describes how the Pueblo of Zia plans to use the Child Care and Development Funds (CCDF) awarded under the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA). We understand that this description will be used for the purpose of informing the Office of Child Care, Administration for Children and Families and Congress how our Lead Agency anticipates using the funds to support the child care needs in our jurisdiction.

We plan to use CRRSA funds for activities in the following categories:

1. Direct Services/Subsidies

- The Early Childhood Program will provide assistance to families for childcare payments during the pandemic.
- Assistance will be available to tribal members residing on the reservation.
- Assistance will be on a first-come, first-serve basis up to 10 families.

2. Implementation of Virus Mitigation Policies and Practices

- The Pueblo of Zia's T'siya Enrichment Center will purchase necessary Personal Protective Equipment (PPE) such as masks, hand sanitizer, disinfectant wipes, disinfectant sprays, and gloves.
 - Supplies will be purchased for staff and families of our program.
- Contractual services to create informational material regarding social and mental health wellness, such as a calendar and brochures.

3. Grants or Assistance (Other than Subsidies) to Stabilize Child Care Providers

- Pay staff based on enrollment and not attendance, in continuity of providing indirect services to families such as home-based family and community engagement activities, and meal deliveries.

4. Assistance to Providers Not Participating in the Subsidy System Prior to the Pandemic

- Additional guidance is needed.

5. Other

- The Pueblo of Zia's T'siya Enrichment Center will purchase learning materials to distribute to their families.
- Purchase of subscriptions or media platforms, such as Zoom, Microsoft Team Meets, etc.
- Incorporate activities that promote mental-health wellness and physical activity.
 - Monthly calendar with suggested activities will be distributed to the families.
- Promote family and community engagement through adherence of executive orders by following safety and health measures.
- Purchase supplies and materials for at home-activities and self-care kits for staff and families.
- Provide culturally appropriate social emotional materials to provide support throughout the pandemic due to loss of time in participation in cultural activities.

The Pueblo of Zia will amend our CCDF plan as a result of activities implemented under CRRSA funding not currently described in the plan, within 60 days of implementation.

Sincerely,

/s/

Nicki M. Shije 
Early Childhood Manager
Pueblo of Zia

cc: Gwendolyn Jones, Regional Program Manager, Office of Child Care, Region 6
Joey Bishop, Program Specialist, Office of Child Care, Region 6